Howard Medical Practice

Application form for online access patient online services

|  |  |
| --- | --- |
| Surname | Date of birth |
| First name |
| AddressPostcode |
| Email address |
| Telephone number | Mobile number |
| I wish to have access to the following online services (please tick all that apply): |
| **1.** Booking appointments | □ |
| **2.** Requesting repeat prescriptions | □ |
| **3.** Accessing my medical record | □ |
| **I wish to access my medical record online and understand and agree with each statement (tick)** |
| **1.** I have read and understood the information leaflet provided by the practice | □ |
| **2.** I will be responsible for the security of the information that I see or download | □ |
| **3.** If I choose to share my information with anyone else, this is at my own risk | □ |
| **4.** If I suspect that my account has been accessed by someone without my agreement, I will contact the practice as soon as possible | □ |
| **5.** If I see information in my record that is not about me or is inaccurate, I will contact the practice as soon as possible |  □ |
| **6.** If I think that I may come under pressure to give access to someone else unwillingly I will contact the practice as soon as possible.  |  □ |
| Signature  | Date |  |
| For practice use only |
| Patient NHS number | Practice computer ID number |
| Identity verified by (initials)Date | Method used | Vouching □Vouching with information in record □Photo ID and proof of residence □ |
| Documentary evidence provided |  |
| Authorised by | Date |
| Date account created |
| Date login credentials emailled/given |
| Level of record access enabledDetailed coded record □ All prospective □ All retrospective □Other limited parts □  | Notes / explanation |
| Date clinical assurance completed | Assured by (initials) |
| Reason for refusal if record access is refused after clinical assurance. |

\*\* ADMIN – for option 3 \*\*

Code record **‘enhanced review not indicated before granting access to own health record’**